



**COUNTY OF SAN DIEGO
VOLUNTEER REPORT FORM
PERIOD JULY 1, 2011 - JUNE 30, 2012
Deadline: July 13, 2012**

1. DEPARTMENT/COURT INFORMATION:

Department/Court: Public Defender

Division/Unit: Primary Public Defender, Alternate Public Defender, Multiple
Conflicts Office, Office of Assigned Counsel

2. VOLUNTEER PROGRAM BENEFITS:

- a. GENERAL VOLUNTEERS (this section should include community volunteer, student intern, groups, corporations, etc.)

No. of Vol. 518 Hours 101,686.4 X \$ 21.79 = \$2,215,747.75
5

Types of work performed by GENERAL VOLUNTEERS in this category:

General volunteers assisted with criminal investigations and criminal law research.

- b. INSTITUTIONAL VOLUNTEERS (this section should include court referrals, honor camp inmates, PIC/RETC, GAIN, etc.)

No. of Vol. Hours X \$ 21.79 = \$

Types of work performed by INSTITUTIONAL VOLUNTEERS in this category:

- c. SPECIALIZED VOLUNTEERS (this section should include utilization of Special Volunteers in positions requiring specific skills and/or expertise levels, for example, an attorney, physician, sports figure or celebrity). These specialized positions have verifiable compensation levels (VCL). If you have such a volunteer, please indicate the position, hours and compensation level below.)

<u>Position</u>	<u>Hours</u>	X	<u>VCL</u>	=	<u>Dollar Benefit</u>
_____	_____		_____		_____
_____	_____		_____		_____
_____	_____		_____		_____
_____	_____		_____		_____

No. of Vol. Total Hours Total Value = \$

Types of work performed by SPECIALIZED VOLUNTEERS in this category:

d. TOTALS OF DEPARTMENT VOLUNTEERS (from above):

	<u>No. of Volunteers</u>	<u>Hours</u>	<u>Dollar Benefit</u>
2a.	<u>518</u>	<u>101,686.45</u>	<u> </u>
\$2,215,747.75			
2b.	<u> </u>	<u> </u>	<u> </u>
2c.	<u> </u>	<u> </u>	<u> </u>
Total Vol.	<u>518</u>	Total Hours <u>101,686.45</u>	Total Value = \$ <u>2,215,747.75</u>

3. DONATIONS TO VOLUNTEER PROGRAM:

Please list all donations to the department's Volunteer Program including monetary donations and tangible/intangible items. Items such as computers, air time, transportation, books, etc. Please assign a fair market value to each and add to the total value of the donations section.

Item Donated:	<u>Electronic timesheets</u>	Value:	<u>\$290</u>
Item Donated:	<u>Online training and resources</u>	Value:	<u>\$84</u>
Item Donated:	<u> </u>	Value:	<u> </u>
Item Donated:	<u> </u>	Value:	<u> </u>
Item Donated:	<u> </u>	Value:	<u> </u>

TOTAL VALUE = \$374

4. VOLUNTEER PROGRAM COSTS:

- a. Cost of direct supervision of volunteers (total hours of direct supervision times hourly rate of staff person(s) directly supervising program volunteers.

Hours	<u>10,526</u>	X	Rate	<u>VARIES</u>	=	<table border="1"><tr><td>\$349,510</td></tr></table>	\$349,510
\$349,510							

- b. Cost of program coordination (total hours of program coordination times hourly rate of coordinator(s)). This section should include coordination of staff, compiling statistics, job description preparation, volunteer placements and recognition, etc.

Hours	1,186	X	Rate	VARIES	=	<div style="border: 1px solid black; padding: 2px;">\$27,271</div>
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c. Other program costs (volunteer training materials/supplies, recognition costs, etc.):

<u>Item</u>	<u>Cost</u>
Wi-Fi	50,400

TOTAL OF OTHER PROGRAM COSTS=	<div style="border: 1px solid black; padding: 2px;">\$50,400</div>
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d. TOTAL OF VOLUNTEER PROGRAM COST = (add 4a, 4b, and 4c)	<div style="border: 1px solid black; padding: 2px;">\$427,181</div>
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5. NET BENEFIT TO DEPARTMENT FROM VOLUNTEER PROGRAM:

a. Total Dollar Benefits of Volunteers, Item 2d (Page 2)	<u>\$2,215,747.75</u>
b. Total of Donations to Volunteer Program, Item 3 (Page 2)	<u>\$374</u>
c. Subtract Total of Volunteer Program Costs, Item 4d (Page 3)	<u>\$427,181</u>

TOTAL PROGRAM BENEFIT	<div style="border: 1px solid black; padding: 2px;">\$1,788,940.75</div>
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6. RECRUITING:

The Public Defender's recruiting program includes on-campus interviews; attending legal consortiums; listing volunteer program with law schools' career service departments; contacting law student associations; attending job fairs; attending moot courts and other law school competitions; development of a Facebook page devoted to volunteer program; and hosting the volunteer program on department's webpage.

7. SPECIAL VOLUNTEER PROGRAM ACTIVITIES/ACHIEVEMENTS:

N/A

8. VOLUNTEER PROGRAM GOALS FOR FISCAL YEAR 2012-13:

The Public Defender's volunteer program goal for Fiscal Year 2012-13 is to maintain at least 90,000 hours provided by volunteers.

9. **GENERAL INFORMATION:**

Name of Person Completing Report: Steve Lujan

Phone Number: 619-338-4714 Mail Stop: C-277

E-Mail: steve.lujan@sdcounty.ca.gov

Volunteer Coordinators:

Kate Braner, (619) 338-4880, katherine.braner@sdcounty.ca.gov

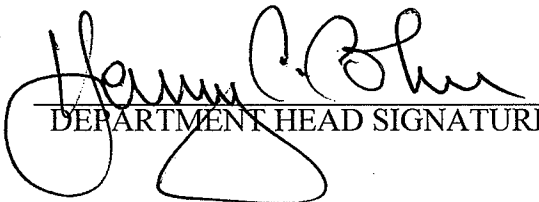
Michael Owens (619) 338-4814, michael.owens@sdcounty.ca.gov

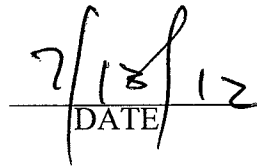
Sandra Huff (619) 446-2961, sandra.huff@sdcounty.ca.gov

Gabriela Reynolds (619) 44-2941, gabriela.reynolds@sdcounty.ca.gov

Dina Barron (858) 974-5782, dina.barron@sdcounty.ca.gov

10. **DEPARTMENT CERTIFICATION:**


DEPARTMENT HEAD SIGNATURE


DATE